



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

***REVISED 06-20-2016**

**"Jefferson County: Responsible government
advancing quality of life"**

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

MEMORANDUM

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: June 16, 2016

SUBJECT: JEFFERSON COUNTY Meetings – Week of June 20, 2016

June 20, 2016 Monday	Intercounty Coordinating Committee (ICC)	9:30 a.m.	UW Extension 864 Collins, Rm 8 & 9, Jefferson
June 21 2016 Tuesday	Human Resources Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
	Bridges Federated Library System Board	6:00 p.m.	Watertown Public Library 100 S. Water St, Watertown
June 22, 2016 Wednesday	Administration and Rules Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
	Criminal Justice Collaborating Council (CJCC)	12:00 p.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
June 23, 2016 Thursday	*Glacial Heritage Area (GHA) Implementation Team (Agenda Revised)	4:00 p.m.	Village Hall 100 Taft St, Palmyra
	*Community Action Coalition for South Central WI, Inc.	6:00 p.m.	Pro Healthcare Waukesha Memorial 725 American Ave, Rm Treiber C1 Waukesha
June 24, 2016 Friday	Law Enforcement and Emergency Management Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
June 25, 2016 Saturday	No Scheduled County Meetings		
June 26, 2016 Sunday	No Scheduled County Meetings		



Intercounty Coordinating Committee

Columbia, Dodge, Green Lake, Jefferson, Marquette & Sauk Counties

MEETING AGENDA & PROGRAM

Officers:

Chairman

Russell Kottke
Dodge County
W8542 Laurel Hill Road
Fox Lake, WI 53933

Vice Chairman

Andy Ross
744 S. Main Street
Poynette, WI 53955

Secretary / Treasurer

Dodge County UW-Extension
127 E Oak Street
Juneau, WI 53039

Member Contacts:

Columbia County

Vern E. Gove
400 Dewitt Street
Portage, WI 53901

Dodge County

Russell Kottke
W8542 Laurel Hill Road
Fox Lake, WI 53933

Green Lake County

Harley Reabe
N5878 Lakeview Dr
Green Lake, WI 54941

Jefferson County

Jim Schroeder
539 E Reinel Street
Jefferson, WI 53549

Marquette County

Bob Miller
N1305 18th Rd
Dalton, WI 53926

Sauk County

Marty Krueger
346 Warren Avenue
Reedsburg, WI 53959

Mailing Address:

UW-Extension
127 E Oak Street
Juneau, WI 53039

DATE:	Monday, June 20, 2016
TIME:	9:30 AM
PLACE:	UW-Extension, Jefferson County Office (Rooms 8 & 9) 864 Collins Road Jefferson WI 53549

9:00 AM	Gathering
9:30 AM	<p>Call to Order</p> <p>Pledge of Allegiance</p> <p>Certification of Open Meeting Notice</p> <p>Adoption of Agenda</p> <p>Approval of Previous Meeting Minutes</p> <p>Reports from Visiting Legislative Officials</p> <p>Update of County Issues – WCA</p> <p>Open Discussion of County Issues</p> <p>Program Topic: The State of Planning in Wisconsin:</p> <p>Current Topics and Issues</p> <ul style="list-style-type: none"> ❖ Counties and Comprehensive Plan Updates: Fundamental of Getting Ready and Other Considerations ❖ Topics of Particular Concerns to Counties, Such As: <ul style="list-style-type: none"> ▪ Shore Land Zoning Legislation Implications ▪ Large Animal Operations ▪ County and Town Relations and Best Practice ▪ Other <p>Guest Presenter: Professor Brian Ohm, Department of Urban and Regional Planning UW Madison and UW Extension Specialist</p> <p>County Perspectives on Planning and Zoning: What is on our minds these days?</p> <p>Introduced By:</p> <ul style="list-style-type: none"> Rob Klotz: Jefferson County Director of Planning and Zoning Steve Nass: Jefferson County Planning and Zoning Committee Chair and County Board Vice-Chair <p>Additional Sharing By Each ICC County</p> <p>Open Discussion of County Issues Continued</p> <p>Adjourn</p>
10:00 AM	

**Agenda - Human Resources Committee
Jefferson County Courthouse
311 S Center Ave, Room 112
Jefferson, WI 53549**

Tuesday, June 21, 2016 @ 8:30a.m.

Committee Members: James Braughler, Greg David, Jim Mode, Michael Wineke, Lloyd Zastrow

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approval of minutes:
 - a. May 4, 2016 minutes
 - b. June 9, 2016 minutes
7. Communications
8. Discussion and possible action to eliminate a full-time Child Protective Services Ongoing Professional I position and create a full-time Intake/OnCall Worker position at Human Services
9. Discussion and possible action establishing non-classified pay rates for 2017
10. Set next meeting date and agenda items
11. Adjournment

Next scheduled meeting: Tuesday, July 19, 2016 at 8:30am

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



741 N. Grand Ave., #210
Waukesha, WI 53186

P 262.896.8080
W bridgeslibrarysystem.org

Regular Board Meeting

DATE: Tuesday, June 21, 2016
TIME: 6:00 p.m.
PLACE: Watertown Public Library
100 S. Water Street
Watertown, WI 53094

If you require a sign language interpreter, assistive listening devices, or other accommodations to participate in this meeting, please contact the Bridges Library System office (262-896-8080) at least 72 hours in advance of the meeting.

AGENDA

1. Call to Order
2. Comments from the Public
3. Correspondence
4. Approve Minutes of May 2016 Meeting - Action
5. Approve Payment of Monthly Invoices - Action
6. Review Financial Report
7. Reports: APL, Resource Library, Staff, Director
8. Approval of SEWI Presenter Agreements – Action
9. Approval of Facility Agreement for Performers' Showcase - Action
10. Approval of 2017 Intersystem Agreement Bridges Library System/Lakeshores Library System – Action
11. Confirmation of Next Meeting: Tuesday, July 19, 2016 (Jefferson Public Library)
12. Adjournment

AGENDA

Administration & Rules Committee

**Jefferson County Courthouse
311 S. Center Avenue
Jefferson, WI 53549**

Wednesday, June 22, 2016, Room 112, 8:30 a.m.

Committee Members

Amy Rinard, Chair; Jim Braughler, Vice-Chair; Steve Nass, Secretary; Jennifer Hanneman; Jim Schroeder

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Approval of the May 25, 2016 Committee meeting minutes
7. Approval of the June 14, 2016 County Board meeting minutes
8. Communications
9. Discussion and possible action on RFP for County Board Video Services
10. Discussion and possible action on resolutions, letters or reports from other governmental agencies
 - a. Waushara County Resolution – Urging the Amendment of §43.12, Wis. Stats, Related to Library Funding
 - b. WCA Resolution – Urging the Legislature and Governor to agree upon a sustainable solution for state and local road funding
11. Discussion and possible action on Task Force assignments – County Board Committee and work flow process
12. Discussion and possible action on Wisconsin Counties Association (WCA) materials “What are Counties?”
13. Financial Reports (May)
 - a. Clerk of Courts
 - b. Corporation Counsel
 - c. County Administrator
 - d. County Board
 - e. County Clerk
 - f. Register of Deeds
14. County Administrator’s monthly report
15. Convene in closed session pursuant to state statutes 19.85 (1)(c) to consider the County Administrator’s performance evaluation data
16. Reconvene in open session for possible action on items discussed in closed session
17. Discussion of revising evaluation form used for evaluating County Administrator’s performance
18. Discussion and possible action on tentative future meeting schedule and agenda items (July 20, 2016)
All meetings in Room 112 at 8:30 a.m. unless noted
19. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

AGENDA

JEFFERSON COUNTY CRIMINAL JUSTICE COLLABORATING COUNCIL (CJCC)

Jefferson County Courthouse – **Room #202**

311 S. Center Avenue

Jefferson, WI 53549

Wednesday, June 22nd, 2016 at 12:00 noon

Committee Members

Randy Koschnick
Circuit Court Judge

Jim Schroeder
County Board Chair

Susan Happ
District Attorney

Paul Milbrath
County Sheriff

Carla Robinson
Clerk of Courts

John David
Mayor – City of Watertown

Jeffrey De La Rosa
Public Defender's Office

Martin Lastrilla
Department of Corrections

Ben Wehmeier
County Administrator

Kathi Cauley
Human Services Director

J. Blair Ward
Corporation Counsel

Lynn Forseth
Literacy Council Executive Director

Dale Lutz
Lieutenant - Jefferson Police Dept.

Barbara LeDuc
President/CEO-Opportunities, Inc.

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from May 25, 2016 meeting.
5. Public comment. (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. New Business
 - a) Discussion and possible action related to 2017 DOJ grant application to include review of diversion programs and treatment court options
 - b) Discussion and possible action on the Policy and Procedure Manual for the JCATC
7. Routine Reports
 - a) Update on monthly jail data
 - b) Update on JCATC outcomes and 2016 year to date (Sara Carpenter)
 - c) Update on SCRAM and Remote Breath
8. Updates on coordination with Recidivism Council and other agencies.
9. Discussion on heroin/opiates.
10. General discussion for long term objectives of the CJCC.
 - Out Brief from Treatment Courts Standards Training
 - Discussion and possible action on Treatment Courts Standard Training Action Plans
11. Agency updates.
12. Future meeting dates:

July 27, 2016	12:00 noon
August 24, 2016	12:00 noon
13. Future agenda items.
14. Adjourn.

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Community Action Coalition For South Central Wisconsin, Inc.
Board Meeting Agenda
June 23, 2016
6:00 pm – 8:30 pm
Pro Healthcare Waukesha Memorial
725 American Ave, Waukesha, WI 53188
Room: Treiber C1
114 East Main St, Watertown, WI 53094
Please note: A light supper will be provided at 5:30 pm

1. **Call to Order**
2. **Roll Call and Determination of Quorum**
3. **Consent Agenda**
 - A. Approval of Agenda
 - B. Approval of Minutes from April 28, 2016
4. **Personnel Committee Report (Kirk Lund)**
 - A. Executive Director Evaluation
5. **Approval of Bylaw changes (Action Needed)**
6. **Low Income Appointing Committee**
 - A. Review Selection Policy
7. **Finance Committee Report**
 - A. Approval of April & May Financials (Action Needed)
 - B. Review Fundraising Budget
8. **Fundraising Committee Report (John Woodbury)**
 - A. Review Committee Report
9. **Plans, Programs and Development Committee (PP&D) (David Ahrens)**
 - A. Review Committee Report
10. **President's Report (Cathy Ness)**
11. **Executive Director's Report (Fred Schnook)**
12. **Next Meeting Dates:** Annual Meeting, August 25, 2016, Madison
October 27, 2016, Jefferson
13. **Adjournment**

Please notify Cathy Ness if you are unable to attend. She may be reached at 920-650-1044 or cathy.ness@housing.wisc.edu. If you need an interpreter or other special accommodations please let Fred P. Schnook know at 608-246-4730 Ext. 217 or fschnook@cacscw.org at least 3 business days before the meeting.

Glacial Heritage Area (GHA)

***REVISED 06-20-2016**

**Implementation Team Meeting
June 23, 2016 - 4:00 to 5:30 p.m.
Village Hall - Palmyra
100 Taft St.
Palmyra, WI 53641
(262) 495-8316**

- 4:00 Welcome**
- 4:05 Approval of Minutes – *March 16, 2016**
- 4:07 Jefferson County Parks Director Comments**
- 4:15 Introductions**
Dave Turner, Village President
Josh Gajewski, Village of Palmyra Public Works
Anne Korman, Southern Kettle Moraine Forest Superintendent
- 4:45 Report from Subgroups**
Trails
River Corridor
Education, Outreach & Communications
- 5:00 Friends Group**
- 5:15 Rock River Public Access – Cappie’s Landing**
- 5:20 Holzhuetter Conservation Park**
- 5:30 Adjourn**

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Office of the Sheriff – Jefferson County



411 S. Center Avenue
Jefferson, Wisconsin 53549-1703

Paul S. Milbrath, Sheriff

Jeffrey Parker, Chief Deputy

Paul Wallace
Administrative Captain



Jerry Haferman
Patrol Captain



Duane Scott
Jail Captain

AGENDA

LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

Jefferson County Courthouse, Room 112
311 S. Center Ave.
Jefferson, WI 53549

June 24, 2016 @ 8:30 a.m.

DWAYNE MORRIS, CHAIR; KIRK LUND, VICE CHAIR; MICHAEL WINEKE, SECRETARY; DICK SCHULTZ; ED MORSE

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Approval of the agenda
5. Public comment – Members of the public who wish to address the committee on specific agenda items must register their request at this time
6. Approval of the May 27, 2016 meeting minutes
7. Communications
8. Discussion with Attorney Kiesling regarding use of the Jefferson County Shooting Range in Lake Mills
9. Discussion and possible action on purchase and use of officer body cameras
10. Grants – Update of ongoing or new grants
11. Report from the Sheriff
12. Review monthly bills and financial items (May)
13. Report on the budget
14. Review monthly jail and patrol activity reports
15. Discuss / approve jail assessment fund items
16. Next meeting date is July 22, 2016 (Emergency Management)
17. Adjourn

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Business 920.674.7310 ★ Patrol 920.674.7344 ★ Detectives 920.674.7360 ★ Civil Process 920.674.7339 ★ Jail 920.674.7336
Toll Free: Jefferson County 1.800.675.7310